

CS-14-57

RECEIVED

CONTRACT MANAGEMENT

(Contract Management Use only)

CONTRACT APPROVAL FORM

2014 OCT 17 PM 3:03

CONTRACT TRACKING NO.

CM2187

CONTRACTOR INFORMATION

Name: Syn-Tech Systems Inc

Address 100 Four Points Way Tallahassee FL 32305

Contractor's Administrator Name: Mr. Patrick J. Peacock Title: Contracts Administrator

Tel#: (850) 878-2558 Fax: (850) 877-9327 Email: Patrick_Peacock@myfuelmaster.com

CONTRACT INFORMATION

Contract Name: Standard Maintenance Agreement Contract Value: \$918.75 per Yard & Total = \$1,837.50

Brief Description: Fuel Management System Extended Maintenance Agreement - Bailey & Hilliard Yards *(combining 2 existing into 1 agreement)*

Contract Dates : From: 09-18-14 to 09-17-15 Status: New Renew Amend# WA/Task Order *CM2092 + CM2093*

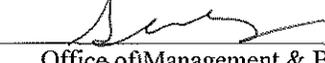
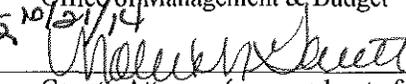
How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other Extension

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____ No Increase

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|---|-----------------|--|
| 1. |  | <u>10/17/14</u> | <u>Maintenance Service Contracts 03404541-546020</u>
<u>Funding Source/Acct #</u>
<u>SN 6698 Bailey</u>
<u>SN 6700 Hilliard</u> |
| | Department Head Signature | Date | |
| 2. |  | <u>10/30/14</u> | |
| | Contract Management | Date | |
| 3. |  | <u>10.22.14</u> | |
| | Office of Management & Budget | Date | |
| 4. |  | <u>10/30/14</u> | |
| | Attorney (approved as to form only)
Mollie Garrett, Esq. | Date | |

Comments: See Memo - Combing Both Yards to One Agreement

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

 10/23/14
Ted Selby Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

RECEIVED
JOINT MANAGERS
OFFICE
14 OCT 20 PM 2:02

RECEIVED
CONTRACT MANAGEMENT
2014 OCT 23 PM 4:11



**FUELMASTER® Fuel Management System
Extended Maintenance Agreement**

The FUELMASTER® Fuel Management Systems Extended Maintenance Agreement is made and entered into on this day of 9/18/2014 Tallahassee, Florida, by and between SYN-/ECH SYSTEMS, INCORPORATED, (STS), a Florida Corporation having a principal place of business at 100 Four Points Way, Tallahassee, Florida 32305 and:

**NASSAU COUNTY ROAD AND BRIDGE
FERNANDINA SITE AND HILLIARD SITE**

This initial term of this agreement shall commence as of 9/18/2014 and shall continue for a term expiring 9/17/2015 at which time the services will be automatically renewed unless otherwise directed by the customer. Customer will have the option to accept or terminate the services when invoiced. The first contract will run for the term of the dates listed about, and then will renew on a yearly basis.

The FUELMASTER® Maintenance Agreement provides a means of extending the normal one-year warranty that all FUELMASTER® customers receive. It covers parts and telephone support labor for all FUELMASTER® components, both software and hardware, and provides free updates software/firmware, upon request. The customer will be sent replacement parts and a pre-paid label to return the defective parts. The customer must return the defective parts within seven business days. Support hours are 8:00 AM – 5:00 PM local time, Monday through Friday, excluding New Year's Day, Memorial Day, 4th of July, Labor Day, Veteran's Day, and Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day.

Model	Serial Number	Cost
FMU-2500	S/N 6698 STANDARD MAINT	\$918.75
FMU-2500	S/N 6700 HILLIARD	\$918.75
TOTAL		\$1837.50

THERE IS A LATE FEE OF \$25.00 A MONTH PER UNIT UP TO SIX MONTHS OR A MAXIMUM OF \$150.00. AFTER SIX MONTHS, THERE IS AN AMNESTY FEE OF \$150.00 THAT INCLUDES VERIFICATION OF THE FUNCTIONALITY OF THE SYSTEM.- MULTIPLE YEARS OF MAINTENANCE MAY BE PURCHASED AT THE CURRENT RATE, BUT ALL YEARS MUST BE PURCHASED IN ADVANCE WITH ONE PAYMENT.

Syn-Tech Systems, Inc will provide at no additional charge Certificates of Insurance naming your company as a Certificate Holder.

Syn-tech Systems, Inc. recognizes the confidentiality of each customer's software and database information, and will not disclose this information to any third party. Syn-tech

Systems, Inc. is certified by Payment Industries Standards to PA-DSS requirements and all data must be securely maintained.

Organizations under maintenance contract are provided a toll free number and have access to FUELMASTER® technicians to assist in FUELMASTER® operations and diagnostics.

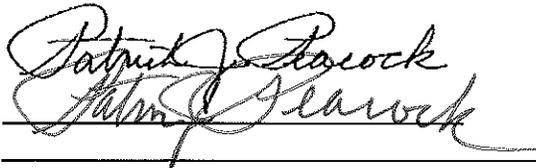
Software updates will be provided free of charge upon request. The exception to this is for those system operators with customized software. Each customized program will have to be quoted on an individual basis. Customers with Extended Maintenance will only pay for the customization. The customer can make the decision as to whether he prefers to maintain his current system or update to the new software/firmware. Changes in hardware are not covered by this agreement.

Under terms of this agreement, FUELMASTER® technicians will telephonically diagnose problems with the assistance of the customer to determine warrantable conditions, and possible problem solutions. Syn-Tech will replace all defective parts and provide telephonic assistance to the customer in installation of replacement parts to allow the unit to be repaired as expeditiously as possible. Please note that FUELMASTER® was designed in a modular manner to provide easy and rapid exchange of parts, even by non-technical personnel. Other fuel management systems are not designed this way and consequently does not offer warranties comparable to FUELMASTER®. This agreement does not cover site visits by FUELMASTER® technicians for repair.

Please note that damage resulting from acts of God, user abuse, accidents, faulty installation or operation is not covered under the warranty. This warranty specifically excludes any indirect, special, or consequential damages to include, but not limited to, loss of product, profit, or litigation fees. Additionally, associated equipment including valves, pulsers, printers, personal computers, pumps, oilers, dispensers, and other items not manufactured by Syn-Tech, are warranted only to the extent covered by the original manufacturer. Additionally, warranty is limited to approve locations (generally the United States of America) and is not transferable except by written permission of Syn-Tech Systems, Inc.

The parties deem this agreement to be executed by their duly authorized representatives on the Agreement date.

SYN-TECH SYSTEMS, INCORPORATED:



A handwritten signature in cursive script, appearing to read "Patrick J. Peacock", written over a horizontal line.

(Signature)

Patrick J. Peacock
(Name)

Contracts Administrator
(Title)



Nassau County
Road and Bridge Department
 96161 Nassau Place
 Yulee FL 32097

J. Scott Herring, P.E.
 Public Works Director

MEMORANDUM

TO: Ted Selby
 County Manager

VIA: J. Scott Herring, P.E.
 Public Works Director

FROM: David Hearn
 Road & Bridge Field Manager

*DHH
10/14/14*

DATE: October 14, 2014

SUBJECT: COMBINING BAILEY AND HILLIARD YARDS EXTENDED
 MAINTENANCE AGREEMENTS

Modernization of Fuel System was approved by Board of County Commissioners on March 12, 2007 (Attachment 1). Bailey Yard (SN6698) and Hilliard Yard's (SN6700) Maintenance Agreement were one agreement from April 2007 to September 2012 (Attachment 2). Renewal of Extended Maintenance Agreement for September 2012 to 2013 (Attachment 3 – SN7607) was thought to be for both yards and also, September 2013 to 2014 (Attachment 4 – SN7607). Our first maintenance problem at Bailey Yard with Fuel System in January 2014 indicated the Road and Bridge Department paid for the Sheriff's Fuel Site (SN7606). FuelMaster corrected the problem of the Road and Bridge Department being charge for the wrong site (SN7606) to Hilliard Yard (SN6700). Also, Road and Bridge Department needed to pay for Bailey Yard Site (SN6698 – Prorated to pay for both Yards at the same time – Attachment 5). The Extended Maintenance Agreement for September 2014 to September 2015 for both Yards was combined by FuelMaster (Attachment 6) and the Road and Bridge Department request both Yards remain combined as one agreement.

Attachments

cc: File

RB DEPT RECEIVED
 2014 OCT 17 AM 8:55

Yulee FL (904) 491-7334
 800 # (877) 588-6860

Fax (904) 321-5926

ASSET # 20070316	MASTER ASSET	100 KEYS; TWO STAINLESS	DESCRIPTION	FUEL DISPENSING SYSTEM	
CLASS 40	MACHINERY & EQU	ADD'L DESC	STEEL CABINETS		
SUBCL 550	MISC EQUIP-ROAD	FUND SOURCE 01			
COMMODITY	ACQUIS METH A1	PURCHASE	MAINT CONT Y	INSURED N	
DEPT 0410	ROAD & BRIDGE	ACQUIS DATE 09/30/2007	VENDOR DESC Vendor Name Mi	CARRIER	
LOC CODE 313	BAILEY ROAD	ACQUIS COST 22,859.00	TYPE G	INSURED VAL 0.00	
LOC MEMO		ACRES 0.000	EXPIRE DATE	EXPIRE DATE	
ROOM		QTY 1	ANNUAL COST 0.00	POLICY CST 0.00	
STORAGE LOC		UNIT PRICE 0.00	MEMO	MEMO	
		PURCH MEMO MECO 03404541-564001			
STATUS A	ACTIVE	SOY BOOK 8,953.22	DEPRECIATE Y		
CONDITION E	EXCELLENT	CURRENT BOOK 6,857.83	DEPREC PRIN 22,859.00		
CUSTODIAN	DEPT HEAD	EST SALVAGE 0.00	FIRST YR/PR 2007/12	LAST YR/PR 2014/11	
TITLEHOLDER		REPL COST 22,859.00	EST LIFE 10		
		LAST INVENT 06/24/2009	PERIODS TAKEN 84		
TAG # 05630		IMPROVE MEMO	ACCUM DEPREC 16,001.18		
SERIAL # 6698					
MANUFACTURER		RETIRE DATE			
MODEL		DISP CODE			
MODEL YEAR		DISP PRICE 0.00			
LICENSE #		SALE PRICE 0.00			
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT
6049	7000515	130-2292	130-2292	07/27/2007	15,634.00
6049	7000515	3399	130-2292-2	09/30/2007	7,225.00

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	98000	166900		100.00
2	CONTRA	98000	27110		100.00
5	DEPRECIATION EXPENSE	98054	559000		100.00
6	ACCUMULATED DEPRECIATION	98000	167900		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
-----	-----	------	--------

EMERGENCY SITUATION - BOCC Agenda Item
MEMO DATED MARCH 6, 2007. - SEE ROAD & BRIDGE SUPERINTENDENT

COPY

Agenda Request For: ~~March 26, 2007~~ MARCH 12, 2007

Department: Road & Bridge

Background: Board previously approved advertising for following Bids:

- ~~(1) NC07-001 Guardrail - Furnish & Install~~ *RM*
- (2) NC07-002 Redi Mix Concrete
- (3) NC07-003 Crushed Concrete
- (4) NC07-005 Modernization of Fuel System.

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens:
Obtain lowest prices by advertising for materials purchased and services.

Action requested and recommendation: Request Board approval and award the following Bids per Bid Tabulation Sheets' Recommendations:

- ~~(1) NC07-001 Guardrail - Furnish & Install~~ *RM*
- (2) NC07-002 Redi Mix Concrete - NO BIDDERS
- ✓ (3) NC07-003 Crushed Concrete
- ✓ (4) NC07-005 Modernization of Fuel System.

07 MAR -8 PM 2:14
Suffolk County, Virginia

Is this action consistent with the Nassau County Comprehensive Land Use Plan?
N/A

Funding Source: Material Account 03404541-553010 & Road Maintenance Equipment Greater than \$5000 Account 03404541-564001.

Reviewed by:	<u>Print Name:</u>	<u>Signature & Date:</u>
Department Head	<u>Butch HERTMAN</u>	<u><i>Butch HERTMAN</i></u>
Legal	_____	_____
Administrator/Chairman	<u><i>Jim Hines</i></u>	<u><i>Jim Hines</i></u> 3-8-07
Finance	_____	_____
Administrative Services	_____	_____
Grants	<u>N/A</u>	<u>N/A</u>

Revised 02/07

APPROVED

DATE 3/12/07 NC 07.005 only
Co

ATTACHMENT 1

BID TABULATION SHEET

BID TITLE: NC07-005 Modernization of Fuel System

DATE OPENED: 02/21/07

BASIS OF AWARD: Lowest Total Cost Validation

RECOMMENDATION: Mecco of North Florida

BIDDERS

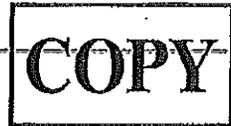
Guardian
Fueling
Technologies

Mecco of North
Florida

Trak
Engineering,
Inc.

ITEM N	DESCRIPTION OF ITEM	QUANTITY						
1	Estimated Completion date		N/A	Note #1	Note #2			
	Hilliard Yard							
2	Dispensing Equipment		\$12,427.21	\$6,410.00	Note #3			
3	Fuel Management System		\$6,501.00	\$7,990.00	\$6,180.00			
4	Total Cost of Maintenance Agreement		Note #4	\$4,375.00	\$3,462.00			
5	Installation/Misc Cost		\$12,649.00	\$6,200.00	\$1,800.00			
	Sub Total:		\$31,577.21	\$24,975.00	\$11,442.00			
	Bailey Yard							
6	Dispensing Equipment		\$12,427.21	\$6,410.00	Note #3			
7	Fuel Management System		\$6,501.00	\$5,864.00	\$6,180.00			
8	Total Cost of Maintenance Agreement		Note #4	\$4,375.00	\$3,462.00			
9	Installation/Misc Cost		\$12,649.00	\$5,700.00	\$1,800.00			
	Sub Total:		\$31,577.21	\$22,349.00	\$11,442.00			
	Grand Total - Hilliard & Bailey Yard		\$63,154.42	\$47,324.00	\$22,884.00			
			Note #5		Note #6			
	Note #1 - 30-45 day aro							
	Note #2 - 8 weeks after receipt of Purchase Order							
	Note #3 - No Bid							
	Note #4 - 750.00 per year (not included in total)							
	Note #5 - Total w/Maint agreement \$70,654.42							
	Note #6 - Bid not complete							

Tammy Conley



From: David A. Hallman
Sent: Thursday, April 05, 2007 4:55 PM
To: Charlotte Young
Cc: Butch Hartman; George Aviles; Tammy Conley
Subject: RE: Meco of North Florida - Fuel System for Road & Bridge

Ok with Cty Atty

-----Original Message-----

From: Charlotte Young
Sent: Thursday, April 05, 2007 4:27 PM
To: David A. Hallman
Cc: Butch Hartman; George Aviles; Tammy Conley
Subject: Meco of North Florida - Fuel System for Road & Bridge

Road & Bridge staff and I met with Meco on Wednesday, 04/04/07, in a noticed meeting regarding the award by the BOCC for the Modernization of Fuel System, Bid No. NC07-005. In our discussions, Butch Hartman stated that he is satisfied that the system Meco proposed is more than adequate to meet their requirements. At the conclusion of our meeting, Meco proposed upgrading the cabinets to stainless steel, which will hold up better to rust corrosion. The additional cost for the upgrade is \$2,040.00 (8 @ \$255), which is within the purchasing limits of Butch Hartman, the Department Head.

Tammy Conley

To: MMeadors@MECOAtlanta.com
subject: RE: Fuel pumps

COPY

Morning Mike,

Thanks for the info on the Cabinets. I am in the office until 5:30.

-----Original Message-----

From: MMeadors@MECOAtlanta.com [mailto:MMeadors@MECOAtlanta.com]
Sent: Thursday, April 05, 2007 2:57 PM
To: Tammy Conley
Subject: Fuel pumps

Tammy

For stainless steel cabinet on the fuel pumps add \$255.00 each total \$1020.00.

I have a key how late do you work? If I can't get up there today I will bring up tomorrow.

Mike

PS I have already given Charlotte the price on the SS cabinet

Mike Meadors
MECO of North Florida, Inc.
.O. Box 3871
Jacksonville, FL 32206
(904) 354-6789 office
(904) 545-2421 cell
(904) 353-2467 fax

George Aviles

From: Karen M. Ulmer
Sent: Monday, April 16, 2007 11:02 AM
To: Charlotte Young; George Aviles
Subject: Purchase Order

COPY

The following requisition(s) have been issued a purchase order number:

2007-515	MECO OF NORTH FLORIDA	CT57	CAPITAL PROJ	\$	48,344.00
----------	-----------------------	------	--------------	----	-----------

4/16/07

The hard copy will be mailed via interoffice mail.

Thanks,

Kari Ulmer

Accounts Payable

Nassau County Clerk Financial Services

(904) 548-4800

kulmer@nassauclerk.com

INVOICE

HOME OF **RYE MASTER** **SYN-TECH SYSTEMS, INC.**
 Synthesizing Technology for Defense and Industry
 100 Four Points Way • Tallahassee, FL 32305 • (850) 878-2558

Invoice No. 76092

Pack List ID 177066

Your Account No. NASCOU

Sold To:

Ship To:

NASSAU COUNTY ROAD AND BRIDGE DEPT
 96161 NASSAU PL
 YULEE, FL 32097-8625

NASSAU COUNTY ROAD AND BRIDGE DEPAR
 96161 NASSAU PL
 YULEE, FL 32097-8625

Freight: Billed

Invoice Date	Ship Via	E.O.B.	Terms
9/21/12			Due on receipt

P.O. No.	Ship Date	Sales Person	Our Order No.
A M R	9/19/12	BARREK	20689

STANDARD MAINTENANCE
 09/18/2012 THRU 09/17/2013

Quantities		B.O.	Item No.	Description	Unit Price	Ext. Price
Order	Ship					
1.0	1.0	0.0		S/N 7606	\$918.75	\$918.75

SUB TOTAL \$918.75

TOTAL AMOUNT DUE \$918.75

FY 2013

INV. REC'D. 9-24-12
INV. TRANS. 10-9-12
03404541-540020
BY ACCT. NUMBER

George Aviles Jr.

AA

ATTACHMENT 3

NOTICE: RETURNS MAY BE SUBJECT TO A 15% RE-STOCKING CHARGE.

Make all checks payable to: SYN-TECH SYSTEMS PO Box 5258 Tallahassee, FL 32314

Interest for late payment is 18% annually or 1.5% per month or fraction thereof.

09-21-12

VMINVERM... JMINVERM

INVOICE

HOME OF
FUEL MASTER **SYN-TECH SYSTEMS, INC.**
 Synthesizing Technology for Defense and Industry
 100 Four Points Way • Tallahassee, FL 32305 • (850) 878-2558

Invoice No.
87435

Back List ID
200077

Your Account No.
NASCOU

Sold To:

Ship To:

NASSAU COUNTY ROAD AND BRIDGE DEPT
 96161 NASSAU PL
 YULEE, FL 32097-8625

NASSAU COUNTY ROAD AND BRIDGE DEPAR
 96161 NASSAU PL
 YULEE, FL 32097-8625

Freight: Billed

Invoice Date	Ship Via	T.O.B.	Terms
9/13/13			Due on receipt

P.O. No.	Ship Date	Sales Person	Our Order No.
A M R	9/12/13	BARREK	23034

STANDARD MAINTENANCE
 09/18/2013 THRU 09/17/2014

Order	Quantities	Ship	B.O.	Item No.	Description	Unit Price	Ext. Price
1.0	1.0		0.0		S/N 7606	\$918.75	\$918.75

SUB TOTAL

\$918.75

TOTAL AMOUNT DUE

\$918.75
 =====

RB DEPT RECEIVED

2013 SEP 16 PM 3:10

- FY 2014 -

INV. REC'D. 9-16-13	
INV. TRANS. 9-27-13	2
03404541-546090	
BY	ACCT. NUMBER

George Andrus Jr.

ATTACHMENT 4

NOTICE: RETURNS MAY BE SUBJECT TO A 15% RE-STOCKING CHARGE.

Make all checks payable to: SYN-TECH SYSTEMS PO Box 5258 Tallahassee, FL 32314

Interest for late payment is 18% annually or 1.5% per month or fraction thereof.

09-13-13

VMNVFRM ... JMINVERM



Attached is the invoice for your extended warranty renewal. The extended warranty is a method of extending the first year manufacturer's warranty on your FUELMASTER equipment. This support service provides a low cost means to keep your system operating properly, learn about the latest FUELMASTER® changes, and pay less for repair parts.

We have several options available to choose from if you wish to make any changes to the existing plan you have selected. I have outlined the different options available to you below.

At our very basic level we have our **Limited Maintenance Agreement** which provides a means of extending the normal one-year warranty that all FUELMASTER customers receive on software and hardware, and provides free updates software/firmware, upon request. (The exception to this is for those systems operators with customized software. Each customized program will have to be quoted on an individual basis.) The customer can make the decision as to whether he prefers to maintain his current system or update to the new software/firmware. FUELMASTER® hardware parts will be available at a 10% discount. It provides for unlimited telephonic/ electronic diagnostics and support, **Monday through Friday, 8 AM to 5 PM your local time, excluding New Year's Day, Memorial Day, 4th of July, Labor Day, Veteran's Day, Thanksgiving Day, and the day after Thanksgiving, Christmas Eve, and Christmas Day.** If you call after hours or on the weekend there will be a \$50 charge at each level except the Super Maintenance level. At this level we do not cover acts of God, such as lightning strike

We also provide additional value with our **Standard Maintenance Agreement** which provides for the same coverage as the Limited Agreement and adds additional value by covering any necessary repair parts free of charge. The exclusions are Acts of God, vandalism, and faulty installation or operation (by a vendor). This also does not cover site visits by FUELMASTER technicians if it is required. Organizations under all maintenance contracts are provided with a toll free number and have access to FUELMASTER® technicians to assist in FUELMASTER operations and diagnostics. This is the most popular

option selected by our customers.

Our **Super Maintenance Agreement** is at the very top end of our maintenance support. It provides everything that the **Standard Maintenance Agreement** provides, but it provides the support 24/7 and it also includes Acts of God coverage (lightning) and site visits if necessary

If you need additional information, please don't hesitate to contact Barbara Reker our Extended Maintenance Sales Manager at Barbara.Reker@myfuelmaster.com or (800) 888-9136 ext 1303.

RECEIVED

CONTRACT APPROVAL FORM

2014 FEB -6 PM 12:20

(Contract Management Use only)

CONTRACT TRACKING NO.
CM 2093

14 FEB 24 AM 8:03

RECEIVED
COUNTY MANAGER'S
OFFICE

CONTRACTOR INFORMATION

Name: Syn-Tech Systems Inc

Address 100 Four Points Way Tallahassee FL 32305
City State Zip

Contractor's Administrator Name: Mr. Patrick J. Peacock Title: Contracts Administrator

Tel#: (850) 878-2558 Fax: (850) 877-9327 Email: Patrick_Peacock@myfuelmaster.com

CONTRACT INFORMATION

Contract Name: Standard Maintenance Agreement Contract Value: \$535.94

Brief Description: Fuel Management System Extended Maintenance Agreement -- Bailey Yard

Contract Dates : From: 03-01-14 to 09-17-14 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other Extension

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____ No Increase _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

14 FEB 10 PM 3:39

RECEIVED
COUNTY MANAGER'S
OFFICE

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. [Signature] 2/6/14
Department Head Signature Date

Maintenance Service Contracts 03404841-546020
Funding Source/Acct #

2. [Signature] 2/6/14
Contract Management Date

3. [Signature] 2-13-14
Office of Management & Budget Date

4. [Signature] 2-19-14
County Attorney (approved as to form only) Date

2014 FEB 21 AM 11:48

RECEIVED
CONTRACT MANAGEMENT

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 2/21/14
Ted Selby Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

14 FEB 20 AM 8:22

RECEIVED
COUNTY MANAGER'S
OFFICE

2014 FEB 14 AM 10:07

CONTRACT MANAGEMENT

Revised 9/2/12

ATTACHMENT 5

INVOICE

HOME OF
SYN-TECH SYSTEMS, INC.
Synthesizing Technology for Defense and Industry
PUFFMASTER
 100 Four Points Way • Tallahassee, FL 32305 • (850) 878-2558

Invoice No.
92795

Package ID
209539

Your Account No.
NASCOU

Sold To:

Ship To:

NASSAU COUNTY ROAD AND BRIDGE DEPT
 96161 NASSAU PL
 YULEE, FL 32097-8625

NASSAU COUNTY ROAD AND BRIDGE DEPAR
 96161 NASSAU PL
 YULEE, FL 32097-8625

Attn: Ms. JENNIFER BEAVER

Freight: Billed

Invoice Date	Ship Via	Terms
2/26/14		Due on Receipt

PO No.	Ship Date	Sales Person	Our Order No.
SIGNED AGREEMENT	2/25/14	JOSAND3	24144

STANDARD MAINTENANCE
 SITE #2
 PRORATED 2/18/14-9/17/2014

Order	Ship	Qty	Item No.	Description	Unit Price	Est Price
7.0	7.0	0.0		S/N 6698	\$76.96	\$535.94

SUB TOTAL \$535.94

TOTAL AMOUNT DUE \$535.94

- FY 2014 -

INV. REC'D.	2-26-14
INV. TRANS.	2-27-14
03404.541 - 5460 20	
BY	ACCT. NUMBER

George Aviles Jr.

RB DEPT RECEIVED
 2014 FEB 26 PM 3:48

NOTICE: RETURNS MAY BE SUBJECT TO A 15% RE-STOCKING CHARGE.

Make all checks payable to: SYN-TECH SYSTEMS PO Box 5258 Tallahassee, FL 32314

Interest for late payment is 18% annually or 1.5% per month or fraction thereof.

02-26-14

MINVERM... MINVERM



**FUELMASTER® Fuel Management System
Extended Maintenance Agreement**

The FUELMASTER® Fuel Management Systems Extended Maintenance Agreement is made and entered into on this day of 2/21/2014 Tallahassee, Florida, by and between SYN-TECH SYSTEMS, INCORPORATED, (STS), a Florida Corporation having a principal place of business at 100 Four Points Way, Tallahassee, Florida 32305 and:

**NASSAU COUNTY ROAD AND BRIDGE
FERNANDINA SITE**

This initial term of this agreement shall commence as of 3/1/2014 and shall continue for a term expiring 9/17/2014 at which time the services will be automatically renewed unless otherwise directed by the customer. Customer will have the option to accept or terminate the services when invoiced. The first contract will run for the term of the dates listed about, and then will renew on a yearly basis.

The FUELMASTER® Maintenance Agreement provides a means of extending the normal one-year warranty that all FUELMASTER® customers receive. It covers parts and telephone support labor for all FUELMASTER® components, both software and hardware, and provides free updates software/firmware, upon request. The customer will be sent replacement parts and a pre-paid label to return the defective parts. The customer must return the defective parts within seven business days. Support hours are 8:00 AM – 5:00 PM local time, Monday through Friday, excluding New Year's Day, Memorial Day, 4th of July, Labor Day, Veteran's Day, and Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day.

Model	Serial Number	Cost
FMU-2500	S/N 6698 STANDARD MAINT	\$535.94
TOTAL		\$535.94

THERE IS A LATE FEE OF \$25.00 A MONTH PER UNIT UP TO SIX MONTHS OR A MAXIMUM OF \$150.00. AFTER SIX MONTHS, THERE IS AN AMNESTY FEE OF \$150.00 THAT INCLUDES VERIFICATION OF THE FUNCTIONALITY OF THE SYSTEM.- MULTIPLE YEARS OF MAINTENANCE MAY BE PURCHASED AT THE CURRENT RATE, BUT ALL YEARS MUST BE PURCHASED IN ADVANCE WITH ONE PAYMENT.

Syn-Tech Systems, Inc will provide at no additional charge Certificates of Insurance naming your company as a Certificate Holder.

Syn-tech Systems, Inc. recognizes the confidentiality of each customer's software and

database information, and will not disclose this information to any third party. Syn-tech Systems, Inc. is certified by Payment Industries Standards to PA-DSS requirements and all data must be securely maintained.

Organizations under maintenance contract are provided a toll free number and have access to FUELMASTER® technicians to assist in FUELMASTER® operations and diagnostics.

Software updates will be provided free of charge upon request. The exception to this is for those system operators with customized software. Each customized program will have to be quoted on an individual basis. Customers with Extended Maintenance will only pay for the customization. The customer can make the decision as to whether he prefers to maintain his current system or update to the new software/firmware. Changes in hardware are not covered by this agreement.

Under terms of this agreement, FUELMASTER® technicians will telephonically diagnose problems with the assistance of the customer to determine warrantable conditions, and possible problem solutions. Syn-Tech will replace all defective parts and provide telephonic assistance to the customer in installation of replacement parts to allow the unit to be repaired as expeditiously as possible. Please note that FUELMASTER® was designed in a modular manner to provide easy and rapid exchange of parts, even by non-technical personnel. Other fuel management systems are not designed this way and consequently does not offer warranties comparable to FUELMASTER®. This agreement does not cover site visits by FUELMASTER® technicians for repair.

Please note that damage resulting from acts of God, user abuse, accidents, faulty installation or operation is not covered under the warranty. This warranty specifically excludes any indirect, special, or consequential damages to include, but not limited to, loss of product, profit, or litigation fees. Additionally, associated equipment including valves, pulsers, printers, personal computers, pumps, oilers, dispensers, and other items not manufactured by Syn-Tech, are warranted only to the extent covered by the original manufacturer. Additionally, warranty is limited to approve locations (generally the United States of America) and is not transferable except by written permission of Syn-Tech Systems, Inc.

The parties deem this agreement to be executed by their duly authorized representatives on the Agreement date.

SYN-TECH SYSTEMS, INCORPORATED:



(Signature)

Patrick J. Peacock

(Name)

Contracts Administrator

(Title)

CUSTOMER:

Nassau County Board of County Commissioners
(Company)


(Signature)

Ted Selby
(Name)

County Manager
(Title)

(904) 491-7380
(Telephone Number) (Fax Number)

(Email Address, if applicable)

Fw: FERNANDINA MAINTENANCE AGREEMENT

George Aviles

Mon 10/13/2014 11:48 AM

To: Joshua Andrews <Joshua.Andrews@myfuelmaster.com>;

Cc: Scott Herring <sherring@nassaucountyfl.com>; Shelley Caldwell <scaldwell@nassaucountyfl.com>; David Hearn <dhearn@nassaucountyfl.com>; Jennifer Beaver <jbeaver@nassaucountyfl.com>; Jenniffer Hartley <jhartley@nassaucountyfl.com>; Dawn Krass <dkrass@nassaucountyfl.com>;

Good Morning Joshua,

See request below.

Thank you,

George Aviles Jr., Office Manager

Nassau County Road & Bridge Dept Florida

Phone: (904) 491-7334 Ext. 2351 Fax: (904) 321-5926

Email: gaviles@nassaucountyfl.com

From: Dawn Krass

Sent: Monday, October 13, 2014 11:43 AM

To: George Aviles

Cc: Dawn Krass

Subject: RE: FERNANDINA MAINTENANCE AGREEMENT

I forgot- please have them send a hard copy of the signed original for Ted to sign. Clerk's office still needs "wet" signatures on the originals.

Dawn Krass, CPPB

Contract Specialist

Nassau County Contract Management

96135 Nassau Place, Suite 6

Yulee, FL 32097

P) 904-491-7377 ext 1097

F) 904-321-2658

Email: dkrass@nassaucountyfl.com

From: Dawn Krass

Sent: Monday, October 13, 2014 11:42 AM

To: George Aviles

Cc: David Hearn; Jennifer Beaver; Jenniffer Hartley; Dawn Krass

Subject: RE: FERNANDINA MAINTENANCE AGREEMENT

ATTACHMENT 6

Okay, then please submit with a contract approval form and the appropriate backup. Please include a short memo explaining the combining of the two agreements into one.

Thanks!

Dawn Krass, CPPB
Contract Specialist
Nassau County Contract Management
96135 Nassau Place, Suite 6
Yulee, FL 32097
P) 904-491-7377 ext 1097
F) 904-321-2658
Email: dkrass@nassaucountyfl.com

From: George Aviles
Sent: Monday, October 13, 2014 11:35 AM
To: Dawn Krass
Cc: David Hearn; Jennifer Beaver; Jenniffer Hartley
Subject: Re: FERNANDINA MAINTENANCE AGREEMENT

Good Morning Dawn,

David Hearn preferred one agreement covering both locations going forward.

Thank you,
George Aviles Jr., Office Manager
Nassau County Road & Bridge Dept Florida

From: Dawn Krass
Sent: Monday, October 13, 2014 11:28 AM
To: George Aviles
Cc: David Hearn; Jennifer Beaver; Jenniffer Hartley; Dawn Krass
Subject: RE: FERNANDINA MAINTENANCE AGREEMENT

Could this be revised to be just for Fernandina since we already have Hilliard's or do you prefer to have one agreement covering both locations going forward?

Dawn Krass, CPPB
Contract Specialist
Nassau County Contract Management
96135 Nassau Place, Suite 6
Yulee, FL 32097
P) 904-491-7377 ext 1097
F) 904-321-2658
Email: dkrass@nassaucountyfl.com

From: George Aviles
Sent: Thursday, October 09, 2014 9:59 AM

To: Dawn Krass
Cc: David Hearn; Jennifer Beaver; Jenniffer Hartley
Subject: Fw: FERNANDINA MAINTENANCE AGREEMENT

FYI

From: Joshua Andrews <Joshua.Andrews@myfuelmaster.com>
Sent: Thursday, October 9, 2014 9:27 AM
To: George Aviles
Subject: RE: FERNANDINA MAINTENANCE AGREEMENT

George,

The attached agreement has both Road and Bridge sites. If you need anything else please let me know.



ENGINEERED BY **SynTECH**

JOSHUA ANDREWS | EXTENDED MAINTENANCE SPECIALIST |
Syntech Systems, Inc.
100 Four Points Way | Tallahassee, FL 32305
800.888.9136 x 1303 | (850) 878-2558 X 1303
Joshua.andrews@myfuelmaster.com
Fax: (850)877-9327

From: George Aviles [<mailto:gaviles@nassaucountyfl.com>]
Sent: Thursday, October 09, 2014 9:09 AM
To: Joshua Andrews
Cc: David Hearn; Jennifer Beaver; Jenniffer Hartley; Dawn Krass
Subject: FERNANDINA MAINTENANCE AGREEMENT

Good Morning Joshua,

Request a copy of Fernandina Maintenance Agreement for 09-18-14 to 09-17-15 (indicating the Full cost for the Agreement) for our Finance Dept.

Thank you,
George Aviles Jr., Office Manager
Nassau County Road & Bridge Dept Florida
Phone: (904) 491-7334 Ext. 2351 Fax: (904) 321-5926
Email: gaviles@nassaucountyfl.com

INVOICE

HOME OF
REFMASTER **SYN-TECH SYSTEMS, INC.**
Synthesizing Technology for Defense and Industry
 100 Four Points Way • Tallahassee, FL 32306 • (850) 878-2558

Invoice No.

100303

Track List ID

222813

Your Account No.

NASCOU

Sold To:

NASSAU COUNTY ROAD AND BRIDGE DEPT
 96161 NASSAU PL
 YULEE, FL 32097-8625

Ship To:

NASSAU COUNTY ROAD AND BRIDGE DEPAR
 96161 NASSAU PL
 YULEE, FL 32097-8625

Freight: Billed

Invoice Date	Ship Via	T.O.B.	Terms
--------------	----------	--------	-------

9/11/14

Due on receipt

P.O. No.	Ship Date	Sales Person	Our Order No.
----------	-----------	--------------	---------------

A M R

9/10/14

JOSAND.5

25637

STANDARD MAINTENANCE
 09/18/2014 THRU 09/17/2015

Order	Quantities	B.O.	Item No.	Description	Unit Price	Ext. Price
-------	------------	------	----------	-------------	------------	------------

1.0	1.0	0.0		S/N 6700	\$918.75	\$918.75
1.0	1.0	0.0		S/N 6698 FERNANDINA	\$918.75	\$918.75

SUB TOTAL

\$1,837.50

TOTAL AMOUNT DUE

\$1,837.50
 =====

Handwritten initials

RB DEPT RECEIVED

2014 SEP 16 AM 8:01

FY 2015
 INV. REC'D. 9-16-14
 INV. TRANS. 10-7-14
 03404541-546020
 BY _____

DWA
 MAR
 10/7

George Aviles Jr.

NOTE: SEE BT 2015-01 *Handwritten initials*

NOTICE: RETURNS MAY BE SUBJECT TO A 15% RE-STOCKING CHARGE.

Make all checks payable to: SYN-TECH SYSTEMS PO Box 5258 Tallahassee, FL 32314

Interest for late payment is 18% annually or 1.5% per month or fraction thereof.

09-11-14

JMINVFRM... JMINVFRM

RECEIVED

CONTRACT MANAGEMENT

2014 OCT -7 PM 3: 18

(Contract Management Use only)

CONTRACT TRACKING NO.

CONTRACT APPROVAL FORM

CONTRACTOR INFORMATION

Name: Syn-Tech Systems Inc

Address 100 Four Points Way Tallahassee FL 32305
City State Zip

Contractor's Administrator Name: Mr. Patrick J. Peacock Title: Contracts Administrator

Tel#: (850) 878-2558 Fax: (850) 877-9327 Email: Patrick_Peacock@myfuel

CONTRACT INFORMATION

Contract Name: Standard Maintenance Agreement Contract Value: \$918.75 pe

Brief Description: Fuel Management System Extended Maintenance Agreement

Contract Dates : From: 09-18-14 to 09-17-15 Status: New XRen

How Procured: Sole Source Single Source ITB RFP

If Processing an Amendment:

Contract #: Increase Amount of Existing Contract:

New Contract Dates: to TOTAL OR AMENDMENT AMOL

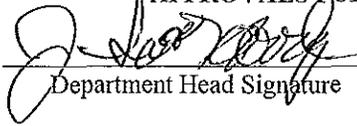
*George - 10/8/14
Contract approval not needed to process an invoice. Just reference the contract numbers.
Cm2012 for Hilliard
Cm2013 for Bauley*

We should get an amendment for Bauley that shows full year price at \$918.75

since their contract only shows the prorated amount.

*Call me with any questions.
Dawn*

APPROVALS PURSUANT TO NASSAU COUNTY PUR

1.  10/7/14
Department Head Signature Date
2. _____
Contract Management Date
3. _____
Office of Management & Budget Date
4. _____
County Attorney (approved as to form only) Date

Comments: _____

COUNTY MANAGER – FINAL SIGNAT

Ted Selby

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance



Attached is the invoice for your extended warranty renewal. The extended warranty is a method of extending the first year manufacturer's warranty on your FUELMASTER equipment. This support service provides a low cost means to keep your system operating properly, learn about the latest FUELMASTER® changes, and pay less for repair costs.

We have several options available to choose from if you wish to make any changes to the existing plan you have selected. I have outlined the different options available to you below.

At our very basic level we have our **Limited Maintenance Agreement** which provides a means of extending the normal one-year warranty that all FUELMASTER customers receive on software and hardware, and provides free updates software/firmware, upon request. (The exception to this is for those systems operators with customized software. Each customized program will have to be quoted on an individual basis.) The customer can make the decision as to whether he prefers to maintain his current system or update to the new software/firmware. FUELMASTER® hardware parts will be available at a 10% discount. It provides for unlimited telephonic/ electronic diagnostics and support, Monday through Friday, 8 AM to 5 PM your local time, excluding New Year's Day, Memorial Day, 4th of July, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day. If you call after hours or on the weekend there will be a \$50 charge at each level except the Super Maintenance level. At this level we do not cover acts of God, such as lightning strike

We also provide additional value with our **Standard Maintenance Agreement** which provides for the same coverage as the Limited Agreement and adds additional value by covering any necessary repair parts free of charge. The exclusions are Acts of God, vandalism, and faulty installation or operation (by a vendor). This also does not cover site visits by FUELMASTER technicians if it is required. Organizations under all maintenance contracts are provided with a toll free number and have access to FUELMASTER® technicians to assist in FUELMASTER operations and diagnostics. This is the most popular option selected by our customers.

Our **Super Maintenance Agreement** is at the very top end of our maintenance support. It provides everything that the **Standard Maintenance Agreement** provides, but it provides the support 24/7 and it also includes Acts of God coverage (lightning) and site visits if necessary

If you need additional information, please don't hesitate to contact Josh Andrews our Extended Maintenance Specialist at Joshua.Andrews@myfuelmaster.com or (800) 888-9136 ext 1303.

Budget Transfer Request

COPY

Requesting Dept: Road Maintenance Fund: County Transportation Transfer # 2015-01

Requested By: Scott Herring *[Signature]* Date: 10/7/2014 *DMH*
10/7

Purpose: To pay for Road Maintenance deficiencies in Maintenance Service Contracts Account.
See Syn-Tech Systems Inc Invoice 100303.

	Acct. Number	Acct. Description	Amount	Available Balance	Fin. Serv. Use Only Verified Available
Transfer:					
From:	<u>03404541-549000</u>	<u>Other Current Chgs</u>	<u>\$ (1.00)</u>	<u>\$ 2,083.00</u>	
To:	<u>03404541-546020</u>	<u>Maintenance Service Contracts</u>	<u>\$ 1.00</u>	<u>\$ 1,837.00</u>	
From:					
To:					
From:					
To:					
From:					
To:					
From:					
To:					
From:					
To:					
From:					
To:					

Approved By: BOCC: _____ Clerk of Courts: _____
Date: _____ Date: _____

Financial Services Use Only

Action Completed: _____
Signature/Date: _____



10/06/2014 08:36
6235gavi

BOARD OF COMMISSIONERS
YEAR TO DATE BUDGET REPORT

PG 7
glytdbud

FOR 2015 99

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
03404541 546016	R & M - GUARDRAILS					
35,000.00	0.00	35,000.00	0.00	0.00	35,000.00	.0%
03404541 546020	MAINTENANCE SERVICE CONTRACTS					
1,837.00	0.00	1,837.00	0.00	0.00	1,837.00	.0%
03404541 546710	GROUNDS UPKEEP					
1,160.00	0.00	1,160.00	0.00	0.00	1,160.00	.0%
03404541 549000	OTHER CURRENT CHGS					
2,083.00	0.00	2,083.00	0.00	0.00	2,083.00	.0%
03404541 549002	ADVERTISING					
500.00	0.00	500.00	0.00	0.00	500.00	.0%
03404541 549061	UNIFORM RENTAL					
5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
03404541 549081	BACKGROUND CHECK					
1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	.0%
03404541 549201	HEP B VACCINATIONS					
1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	.0%
03404541 549403	INSURANCE CLAIMS					
5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
03404541 552000	MISCELLANEOUS SUPPLIES					
42,850.00	0.00	42,850.00	0.00	0.00	42,850.00	.0%
03404541 552020	GAS, OIL & LUBRICANTS					
370,000.00	0.00	370,000.00	0.00	0.00	370,000.00	.0%
03404541 552040	SMALL TOOLS					
3,100.00	0.00	3,100.00	0.00	0.00	3,100.00	.0%
03404541 552041	ROAD SAFETY SUPPLIES					
4,200.00	0.00	4,200.00	0.00	0.00	4,200.00	.0%
03404541 552050	UNIFORMS					
6,000.00	0.00	6,000.00	0.00	0.00	6,000.00	.0%
03404541 552051	SAFETY APPAREL					
10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	.0%
03404541 552640	EQUIPMENT <\$750					
6,500.00	0.00	6,500.00	0.00	0.00	6,500.00	.0%
03404541 553010	MATERIALS					
300,000.00	0.00	300,000.00	0.00	0.00	300,000.00	.0%
03404541 563100	JASMN ROAD CONSTRUCTION/IMPROVEMENTS					
13,407.00	0.00	13,407.00	0.00	0.00	13,407.00	.0%
03404541 564001	EQUIP \$5000 OR GREATER					
9,500.00	0.00	9,500.00	0.00	0.00	9,500.00	.0%
03404541 564001 FRP	EQUIP \$5000 OR GREATER					
223,727.00	0.00	223,727.00	0.00	0.00	223,727.00	.0%
03404541 564002 FRP	EQUIP \$50,000 OR GREATER					
620,750.00	0.00	620,750.00	0.00	0.00	620,750.00	.0%
TOTAL ROAD MAINTENANCE						
4,833,278.00	0.00	4,833,278.00	0.00	0.00	4,833,278.00	.0%